Executive Committee
United Community Corporation
124 Branford Place
Newark, New Jersey
November 3, 1965

Present: Rabbi Jonathan J. Prinz, Vice President, Presiding; Sidney Reitman, Msgr. Joseph Dooling, Kenneth Gibson, Mrs. Estelle Pierce, Donald Malafronte for Mayor Hugh J. Addonizio, Mrs. Helen Hoffman for Dean C. Willard Heckel, Andrew Washington, Irving Rosenberg, Edward Kirk, Mrs. Ceil Arons, Willie Wright.

Guest: Arthur Kaufman

Staff: Cyril D. Tyson, Mrs. Bess Norman, Norman Steinlauf, Fleming Jones, Mrs. Virginia Pelosi, Albert E. Alba, James Blair, James Walker, Dean Harrison and Mrs. Beatrice Easley

MINUTES: The minutes of the meeting held October 27 were approved as mailed.

REPORT ON MEETING WITH MR. CROWLEY: Mr. Reitman reported on the meeting he and Dean Heckel had with Mr. Crowley last Friday, October 29. In addition to Mr. Crowley, a Mr. Hayes from the Washington OEO and another gentleman was present. We discussed with Mr. Crowley our distress that the programs that were sent over to the Regional OEO had not been forwarded to Washington at the time we understood they were supposed to. Mr. Crowley explained to us the value of combining programs into packets. We said perhaps this should be but that there should be a better method of communication to our office so that we understand more clearly what they have in mind and what the delays are.

We then talked specifically about small business and legal services proposals which were sent to New York in July and subsequently a conference was held with Mrs. Hoffman and Mr. Debevoise at which time they were given assurances that legal services would be forwarded to Washington and funded within thirty days. Mr. Crowley said that this was a misunderstanding.

At the last meeting of the Executive Committee Mr. Malafronte indicated the problem we are facing with regard to our proposals is really in relation to the composition of the Board of Trustees. We did get this impression from our meeting, Mr. Reitman said. We said that if we had been told this was the problem we would have told them that the By-Laws Committee is meeting now to come up with

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recommendations to be submitted to the membership with regard to increasing Board membership. The By-Laws Committee has said it wanted to present a unanimous report.

We felt the discussion was positive and healthy and were reassured that the program we are pursuing is the same as Washington feels a community action program should function.

In addition, Mr. Crowley said the PROP proposal is not completed. The legal services and small business proposals are completed and all three will be sent to Washington within a week or ten days. If PROP is not finished within this period of time the other two proposals will be sent anyway. We also expressed the hope that in the future the Regional office would be more direct in their communications to us and let us know what their concern is so that we can respond directly.

Rabbi Prinz said that the By-Laws Committee has not finished its deliberations, a special membership meeting in November would be difficult to have. Mr. Reitman said if we cannot have the meeting in November it can be scheduled in the early part of December.

In reply to questions on whether or not the atmosphere of the meeting was harmonious, how did they explain their interest in the composition of our Board, and are all of our proposals going to be held up every time the Board changes, Mr. Reitman said that Dean Heckel went to the meeting in the manner described in the original motion and now the Regional office knows that Newark has interested people on its Board and know we will do what we should in the interests of our programs. Mr. Crowley was concerned about the "consensus type of Board" and indicated he wanted to look at its composition. Mr. Reitman said that as a result of the discussion he did not feel there will be a continuing problem of our proposals being delayed. We also indicated to Mr. Crowley that the relationship of his office with us required that they bedirect and we will respond in the same fashion

Mr. Kirk asked Mr. Reitman to expand on the explanation given regarding the PROP proposal. Mr. Reitman said that it was explained to him and Dean Heckel that the Regional office had had problems in regard to staff; they were bringing in new people and they had had internal administrative problems. He added that they were not told what specific stage the proposal is in but that it is going through the regular examination. Mr. Tyson said that the problem with PROP, as he understands it, is under what section will it be funded. He added that Washington has separate structures for each proposal and even though the proposal is actually in Washington, officially it is not.

Rabbi Prinz suggested that Mr. Reitman draft a letter for Dean Heckel's signature confirming what was said at the

meeting with Mr. Crowley. Mr. Reitman agreed this should be done and added that the letter should indicate that if there is any disagreement Mr. Crowley should so indicate in his reply what is in error. There was consensus of the Committee.

SECOND SPECIAL COMMITTEE HEARING: Rabbi Prinz said that the second hearing of the City Council Special Committee was held Monday and that Mr. Kaufman had testified on behalf of the Neighborhood Youth Corp and the VISTA volunteers, and Dr. Groder testified on Head Start and Pre-School. The second hearing, he said, was brief and dealt mainly with city agencies. Mr. Tyson said he was wondering why no testimony was heard from the Senior Citizens Commission. Mr. Malafronte said they were prepared but were not called on and the Mayor has requested that they submit a report to the Committee to be made a matter of record.

Mr. Reitman said he is disturbed over the lack of procedures for the hearings and that the areas of inquiry were not known. He added that at the conclusion of the first hearing we ordered a copy of the transcript ~~but~~ and have ~~not~~ gotten it, and suggested we purchase a copy of the testimony and order copies of the exhibits. There was consensus.

Mrs. Pierce questioned whether or not Bishop Smith had been interviewed for a position with UCC. Mr. Tyson said Bishop Smith had applied for several jobs with UCC which we felt did not suit his qualifications. He was interviewed most recently by Mr. Steinlauf for a position in the Community Information Department and was under active consideration. Although he was interviewed by Mr. Blair and myself, Mr. Tyson said, Bishop Smith's qualifications were better in the Community Information Department. Mr. Tyson also said that all Area Board staff has been hired from within the area and some Area Boards have personnel committees and to the degree that they feel someone should be considered for a position, this will be done but we will make the final determination.

REPORT OF EXECUTIVE DIRECTOR: <u>Staff</u> Mr. Tyson said that we presently have a staff of 48 people, 70% of them live in Newark. He added that of all the CAP agencies in the country we have the greatest percentage of people who live within the area.

<u>COPE Proposal</u> Mr. Tyson said the COPE proposal will be funded and details are being worked out.

<u>Port Authority Work Training Proposal</u> The Port Authority Work Training Proposal is in the ready stage, Mr. Tyson said, and a meeting will be held in Trenton shortly to get certification from the state and, hopefully, it will be funded by the first of the year under MDTA.

Program Committee — The Program Committee will meet tomorrow and again next Wednesday. They will discuss Project Enable, Leaguer's Proposal, Teacher Aide Proposal, new UCC Budget and a very good proposal presented by the City to Area Board II. All these proposals are being evaluated by staff.

Blazers — The Blazers have gotten their 10% and we have letters to so state and we have notified Washington. We originally requested the money from the City but we were turned down.

There was discussion on what will happen if the Special Committee recommends to the City Council they not fund UCC programs. Mr. Malafronte said the Corporation Counsel would look into this and render an opinion. Rabbi Prinz asked if the Corporation Counsel renders an opinion does the Council have to abide by it? Mr. Malafronte said he would investigate this and report back.

Regional OEO — The Regional office has approved the budget reallocation approved by the Board at its last meeting. We will get a letter on this.

We received a letter from Mr. Crowley regarding approval of our increment scale and he has requested information on comparability.

Mr. Crowley has also written a letter regarding the Blazer program and staff to be hired. We will meet with him on this.

Membership — The Community Action Department is considering a membership drive as a result of concern expressed by Area Boards. The drive will result in increased membership in the Area Boards as well as UCC. They are considering the possibility of a kick-off dinner and are asking the Executive Committee to discuss the role of the Board in this process and also requesting the dinner be free. This will be worked out with the Community Action Department.

Mr. Malafronte said that some people from NCNCR feel there is no active effort to recruit members. Mr. Blair said blanks are available at every Area Board meeting but the Chairmen will have to indicate during the course of meetings that blanks are available.

New Jersey Community Action Institute — Mr. Tyson said the State has been funded for a Community Action Institute. The original incorporators are CAP directors throughout the state. The institute calls for a membership group over and above the 21 member board. The membership relates to poverty areas and 20' seats are available to Newark. We will be informed of the method of

selection but feels the Area Boards should decide who will represent them.

Area Boards — Mr. Tyson said we will begin to organize the last three Area Boards by December.

Evaluation Teams — In the near future, Mr. Tyson said, he anticipated that evaluation teams from Washington will be coming to Newark and said he feels certain our programs will get broad national coverage.

Program Money — Mr. Tyson said the only aspect of the EOA we have not yet activated is SBDC.under Title IV. The community action money available this fiscal year is 3½ million and this may be increased because of need. He added that the Senior Citizens Proposal may not all be funded out of community action.

Mr. Kirk requested that the Senior Citizens Service Corp as listed in the proposal be changed. Mrs. Easley said that this had already been done and a confirming letter would follow.

REPORT OF THE SECRETARY: Mr. Kirk said he had called Mr. Quillan about his attendance at meetings of the Executive Committee and Mr. Quillan indicated that within two weeks he would be available and said he has been involved in a lot of meetings recently and assured us of his continued interest in the Corporation.

PROGRAM COMMITTEE: Mrs. Arons said the Program Committee should be restructured for more involvement. Rabbi Prinz suggested she and Mr. Still review the members of the Committee and make recommendations.

Mr. Tyson said the Program Committee must take a more active role and he hoped, in the future, to have a Program Director who will relate directly to the Program Committee.

VISTA: Mr. Malafronte said he had given Dean Heckel a list of VISTA volunteers and asked Mr. Tyson to write a letter acknowledging they are working in various agencies throughout the City.

Mr. Tyson said he would like some of them to come to a meeting of the Executive Committee to share with us what they are doing. At Rabbi Prinz' suggestion, Mr. Tyson asked Mr. Malafronte to arrange for him to meet with the volunteers.

Mr. Blair said that some of them are interested in becoming active in the Area Boards and asked Mr. Malafronte if this were permissible. Mr. Malafronte said they have been urged to do so.

Respectfully submitted,

Beatrice V. Easley